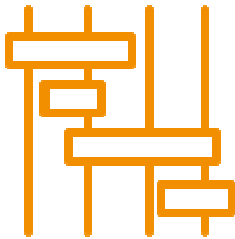# Pro J. ch
Conseiller des chefs de projets

ProjectLibre task and team planning and follow-up
Training in French and English

ProjectLibre™

Duration
A 2 days interactive course with exercises.

Prerequisites
Basic knowledge of planning methods and the use of Windows.

Main goal
Know the functions of the software to organize and follow up the company's projects.
Learn the most common tips and methods used to plan effectively.

Participants
Project manager or any person having to manage the project.

Course Overview

Tools and methods to plan and manage projects in brief

Reminder of menus, tools and ergonomics

Tasks and milestones, duration, links, deadlines and constraints organization

Saving, initial planning and project summary

Resources: names, availability, cost and working time

Resource allocation

Entering fixed and variable costs

Load plan analysis

Project update and follow-up

Printouts and filters

Questions from participants