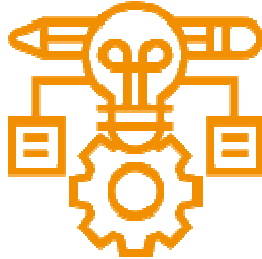


Training in French and English



Duration

A 1-day interactive course with exercises.

Prerequisites

Use MS Project to create and update projects.

Main goal

Use the advanced presentation features to get the most out of the information.

View key indicators.

Deepen resource sharing features.

Participants

Project manager or any person having to manage projects.

Course Overview

Creating and sharing a resource list

Resource Allocation and Workload Plan

Consolidate information from multiple projects

Gantt customization

Table customization; Indicators and calculated fields

Extract Information: Filters and Groups

Communication: Printing and Reporting

Import / Export of data

Software options, use of help and participant questions